

Windsor High School Graduation Regalia Option Form

**** THIS IS NOT AN ORDER FORM ****

Option Forms are due 10/1/18 to Carrie Carstensen, Admin Office, 2nd Fl (A202)

Student Last Name _____ Student First Name _____

Core _____ Core Day (check one) A-Day B-Day

Parent Name (print) _____ Parent Signature _____

All Graduates are required to wear a black cap, gown and black & gold tassel during the ceremony.

CHOOSE either Option 1 or Option 2 below:

Option 1

***Check which applies:**

- PURCHASING FROM JOSTENS** – Place order **by December 10, 2018** @ Jostens.com
- OWN/BORROWING FROM FAMILY/FRIENDS** – NOT borrowing from WHS.

Jostens will be on campus **Tuesday, October 2nd** during lunch to answer questions & place orders.

Option 2

- BORROWING FROM WHS**

We request to borrow from WHS and understand graduation items are for use during the ceremony and everything must be returned WHS.

***Check each item** you request to borrow: ___ Gown ___ Cap ___ Tassel

***Student's Height:** ___ Feet ___ Inches

Note: The cap and gown has been worn at previous graduations. They must be returned in the same condition as received. **The school will attempt, but not guarantee, to loan a gown of the student's approximate size depending on the school's inventory and timeliness of your request.** Late returns or damage to the borrowed items may result in withholding of the student's diploma and/or replacement payment, as determined by Windsor High School.

Cap & gown distribution is scheduled for Tuesday, May 14th during lunch in the Small Gym.*

*Date/Time subject to change; check the Graduation Timeline at www.windsorhs.com