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**DATES/TIMES SUBJECT TO CHANGE THROUGHOUT THE YEAR**  
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## WHS 2018- 2019

### Senior Timeline

(Updated 12/19/18)

September	<b>Name on Diplomas Form</b> Graduation name request form will be distributed & returned to the Core teachers. Contact Barbara Morgan, Registrar's Office (B210) with questions.
September 21 <sup>st</sup> (Dedications) December 14 <sup>th</sup> (Portraits)	<b>Yearbook Senior Dedications &amp; Portraits</b> <a href="https://windsoryearbook.weebly.com/">https://windsoryearbook.weebly.com/</a> Questions? contact <a href="mailto:DBeal@wusd.org">DBeal@wusd.org</a>
September 24 <sup>th</sup> (12:15-1:15pm) September 25 <sup>th</sup> (10:00-11:00am) Theater	<b>Senior in Good Standing Meetings</b> <b>Jostens ~ Graduation Order Forms &amp; Information Distribution</b> Students will attend during the assigned date/time of the Core class
Deadlines on-going	<b>Senior Project</b> <a href="#">Senior Project Information</a> Timeline & Due dates: <a href="#">Senior Project Timeline</a>
Opens October 1 <sup>st</sup> - Deadline March 2 <sup>nd</sup>	<b>FAFSA</b> (Free Application for Federal Student Aid) & <b>CADAA</b> (California Dream Act) <b>SRJC Doyle Scholarship Application</b>
October 5 <sup>th</sup> & November 2 <sup>nd</sup>	<b>SAT College Entrance Exams</b> Exam Date: November 3 <sup>rd</sup> » Registration Deadline: October 5 <sup>th</sup> Exam Date: December 1 <sup>st</sup> » Registration Deadline: November 2 <sup>nd</sup>
October 14 <sup>th</sup> & November 2 <sup>nd</sup>	<b>ACT College Entrance Exams</b> Exam Date: October 27 <sup>th</sup> » LATE Registration Deadline: October 14 <sup>th</sup> Exam Date: December 8 <sup>th</sup> » Registration Deadline: November 2 <sup>nd</sup>
October 10 <sup>th</sup>	<b>Graduation Cap, Gown &amp; Tassel <u>OPTION</u> Form Due</b> Option Forms will be distributed and need to be returned to the Core teacher by October 10th. Questions? Contact Carrie Carstensen, Admin Office, 2 <sup>nd</sup> Fl, A201, <a href="mailto:ccarstensen@wusd.org">ccarstensen@wusd.org</a>
October 2 <sup>nd</sup> (11:30-2:00pm) Quad area	<b>Jostens</b> Jostens will be on campus to collect orders and answer questions.
Begins December 7 <sup>th</sup>	<b>SRJC Spring (Con-current) Class Enrollment</b> <a href="http://www.Santarosa.edu">www.Santarosa.edu</a>
December 10 <sup>th</sup>	<b>ALL Cap &amp; Gown Orders are Due by December 10<sup>th</sup> – Deadline extended order today!</b> <b>Purchasing</b> Cap & Gown from Jostens? Order on-line at <a href="http://Jostens.com">Jostens.com</a> or <a href="http://NorthCoastGrad.com">NorthCoastGrad.com</a> Questions? Contact Jostens. <b>Borrowing</b> Cap & Gown from WHS? Complete Graduation Regalia Option Form - <a href="#">Cap - Gown Option form.pdf</a> Return completed form to Carrie Carstensen, Admin. Office, 2 <sup>nd</sup> Fl, A201.
January 18 <sup>th</sup>	<b>Student Auditions - Graduation Ceremony</b> Seniors interested in participating in the commencement ceremony can audition for the National Anthem, Spanish Welcome, a Speech or Performance. Audition forms are due by <b>Friday, January 18<sup>th</sup></b> to Carrie Carstensen, upstairs Main Office A201. Audition form available on: <a href="http://www.windsorhs.com">www.windsorhs.com</a> . Auditions will be held February 8, 2019 Selections will be made by February 28, 2019
January 30 <sup>th</sup>	<b>Senior Panoramic Photo</b> 12:00pm Front Circle
February - May 25 <sup>th</sup>	<b>Boosters Fundraiser - Graduation Leis</b> Leis are \$20.00 Order Forms are available at <a href="http://www.windsorhs.com">www.windsorhs.com</a> . For more information, contact WHS Boosters.

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Begins April	<b>SRJC Summer &amp; Fall Priority Class Enrollment</b> <a href="http://www.Santarosa.edu">www.Santarosa.edu</a>
April 10 <sup>th</sup> 5:00 pm – 8:30 pm	Senior Project Night
April 25 <sup>th</sup> 6:30 pm – 7:30 pm	Senior Awards Night
Completed by April	<b>Odyssey Credit Make-up</b> See your Academic Counselor for more information
By May 1 <sup>st</sup>	<b>OVERDUE Textbook/Library FINES</b> All <b>textbooks/library books</b> must be returned, <b>AND library fines paid</b> to receive graduation tickets & diploma. <i>(see Kristy Buren, Library)</i>
By May 1 <sup>st</sup>	<b>ADA Seating</b> ADA Reserved Seating is available for ADA guests. If needed, 1 caretaker can accompany ADA guest. Email request with name of ADA guest, if they use a wheelchair or walker and graduate name to: <a href="mailto:ccarstensen@wusd.org">ccarstensen@wusd.org</a> <b>ADA Seating is located on the left side of the Guest Seating (facing the stage), not with the Graduates Guest Seat Tickets.</b>
By May 1 <sup>st</sup>	<b>Sign Language Interpreting</b> If your guest is deaf or hard of hearing, Sign Language Interpreting is available. Email request with name of guest and graduate name to: <a href="mailto:ccarstensen@wusd.org">ccarstensen@wusd.org</a>
May 13-17 <sup>th</sup>	<b>Senior Week</b>
May 14 <sup>th</sup> 11:35 pm – 12:15 pm Small Gym	<b>Caps &amp; Gown Distribution – Jostens <i>(Photo ID Required)</i></b> Jostens will be here distributing ordered items. The graduate must pick up her/his own Cap & Gown.
May 17 <sup>th</sup> 11:35 am – 12:15 pm Sr. Steps/Quad Area	<b>Senior Lunch – Pasta King <i>(Wristband required)</i></b> Wristbands distributed by Leadership.
By May 17 <sup>th</sup>	<b>Naviance Senior Exit Survey</b> Questions? Contact Ms. Taddei, College & Career Center. <b>Graduates must complete to receive their Graduation Seat Tickets.</b>
By May 18 <sup>th</sup>	<b>Transcripts</b> Complete a Transcript Request form. <i>(Forms available online &amp; Registrar's Office B210)</i>
TBD 10:00 am – 10:20 am 12:15 pm – 12:45 pm Theater Ticket Booth	<b>Graduation Seat Tickets <i>(Photo ID Required)</i></b> Graduation Seat Tickets are computer randomized & assigned to the Graduates. Each Graduate receives 6 (consecutive) seat tickets. There is no charge for Graduation Seat Tickets. <b><i>Standing room is available for additional guests.</i></b>
	<b>Extra Graduation Seating</b> Extra Graduation seating will be available in the designated back rows on a first come basis. <b>Standing room is available for additional guests.</b>

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Saturday, June 1 <sup>st</sup>	GRADUATION DAY
	<p><b><u>Important items NOT allowed at graduation</u></b></p> <p>Guests arriving before 3:00 pm Lawn chairs or your own seating Ice chests/Coolers Confetti Cannons, Whistles, Airhorns &amp; Noisemakers Blankets laid out by the barriers or stage area Balloons in Ticketed Seating areas Standing in walkways/blocking view of seated guests Dogs</p>
10:00 am – 11:30 am Stage area	<p>Graduation Rehearsal (Mandatory) Graduate must be present at rehearsal to participate in the graduation ceremony.</p>
3:00 pm – 5:00 pm	<p>Guest Arrival Guests may <u>NOT</u> arrive prior to 3:00 p.m. Graduation Seat Tickets are required.</p> <p>Parking Guests will be directed to the North and South parking lots. Please carpool, parking is limited. Reserved and ADA Reserved Parking is located in the North Lot.</p>
4:00 pm Large Gym (Staff & Graduates only)	<p>Graduate Arrival Graduates arrive wearing Cap and Gown. Check in with your Staff Reader upon arrival. <b>**Only Graduates are allowed in the gym**</b> Please have relatives and friends hold gifts (flowers, balloons) until after the ceremony.</p>
5:00 pm – 7:00 pm 	<p>Graduation Ceremony <i>Lifetouch</i> will take pictures of all graduates receiving their diploma. Please allow a week for pictures to be posted online. To purchase pictures visit: <a href="http://www.Lifetouch.com">www.Lifetouch.com</a>.</p> <p><b>** Diplomas **</b> Diplomas will be available for pickup beginning 6/3/19 in the Registrar's Office B210.</p>
9:30 pm–11:00 pm (Check-In) to 5:00 am, June 2 <sup>nd</sup>	<p>Project Graduation I.D. Required - Bring a jacket or sweater and wear comfortable clothes with pockets (for tickets.) Please visit <a href="http://www.windsorhighprojectgrad.org">www.windsorhighprojectgrad.org</a>, for more information or to volunteer.</p>
<p><i>Congratulations!</i></p>	