

**WHS 2017- 2018
Senior Timeline**

October 17 (12:30-1:30pm) October 18 (1:00-2:00pm) Theater	Seniors In Good Standing Meeting Requirements to walk at Graduation. Jostens will be distributing Graduation materials packet.
By December 17 th	Jostens Graduation Orders Gown, Cap, Tassel, Announcements & more On-Campus Jostens will be here Tuesday, October 24th during lunch & after school to take orders. On-line Order at: Northcoastgrad.com by Friday, December 17th .
By December 17 th	Name on Diplomas Graduation name request form due to Barbara Morgan, Registrar's Office B210.
February 8 & 9 th	Student Auditions - Graduation Ceremony Seniors interested in participating in the commencement ceremony can audition for the National Anthem, Spanish Welcome, a Speech or Performance. Audition forms must be submitted by Friday, February 2nd to Carrie Carstensen, upstairs Main Office A201.
February - May 26 th	Boosters Fundraiser - Graduation Leis Leis are \$20.00 Order Forms are available at www.windsorhs.com and in the WHS Front Office. For more information, contact skahn254@comcast.net .
TBD 12:15 pm – 12:45 pm Sr. Steps/Quad Area	Graduation Announcement Order Distribution - Jostens Jostens will be here distributing Graduation Announcement orders.
May - TBD Auction	Boosters Fundraiser – Graduation Reserved Seating & Parking Bid at Auction on Reserved Graduation Seats - 3 sets available for bid (Reserved seats are located in Rows I-3) Each set includes: 10 Reserved Seats & 1 Reserved Parking Murder Mystery Dinner Theater & Auction Saturday, May For more information: www.windsorhighboosters@weebly.com
By May 11 th	School/Athletic FINES All school/athletic fines must be paid to receive graduation tickets & diploma. (see Cynthia Straub, Main Office A208)
By May 11 th	OVERDUE Textbook/Library FINES All textbooks/library books must be returned, AND library fines paid to receive graduation tickets & diploma. (see Kristy Buren, Library)
April 18 th (tentative) 5:00 pm – 8:30 pm	Senior Project Night
April 25 th (tentative) 6:30 pm – 7:30 pm	Senior Awards Night
May 14-18 th	Senior Week
May 16 th 12:15 pm – 12:45 pm Small Gym	Caps & Gown Distribution - Jostens Jostens will be here distributing ordered items. The graduate must pick up her/his own Cap & Gown.
May TBD 11:40-12:10 pm Sr. Steps/Quad Area	Wristband Distribution – Senior Lunch Wristbands distributed in Quad area on TBD @ 12:15~12:45 PM and TBD @ 9:35-9:50 AM*
May 18 th 11:35 am – 12:15 pm Sr. Steps/Quad Area	Senior Lunch – Pasta King (<i>Wristband required</i>)
By May 25 th	Transcripts Complete a Transcript Request form. (<i>Forms available online & Registrar's Office B210</i>)

<p>May 29th-June 1st 10:00 am – 10:30 am 12:15 pm – 12:45 pm Theater Ticket Booth</p>	<p align="center">Graduation Seat Tickets</p> <p>Graduates receive 6 seat tickets each. They must pick up their own tickets by Friday, June 2nd at 12:30 pm. Tickets not picked up by 6/1/18 at 12:30pm will be distributed with the extra tickets on Friday, June 1st at 1:00 pm. ** Standing room is available for additional guests **</p> <p align="center">ADA Seating / Sign Language Interpreting</p> <p>ADA Reserved Seating is available for handicap guests. If needed, 1 caretaker can accompany ADA guest. If your guest is deaf or hard of hearing, Sign Language Interpreting is available. Email: ccarstensen@wusd.org</p>
<p>June 1st 1:00 pm Theater Ticket Booth</p>	<p align="center">Extra Graduation Seat Tickets</p> <p>Extra Graduation tickets will be given out in sets of 2. (1 set/grad)</p>
<p>Saturday, June 2nd</p>	<p align="center">GRADUATION DAY</p>
	<p align="center"><u>Important items NOT allowed at graduation</u></p> <p>Guests arriving before 3:00 pm Lawn chairs or your own seating Ice chests/Coolers Confetti Cannons, Whistles, Airhorns & Noisemakers Blankets laid out by the barriers or stage area Balloons in Ticketed Seating areas Standing in walkways/blocking view of seated guests Dogs</p>
<p>10:00 am – 11:30 am Stage area</p>	<p align="center">Graduation Rehearsal (Mandatory)</p> <p>Please wear the shoes you will wear for graduation. Graduate must be present at rehearsal to participate in the graduation ceremony.</p>
<p>3:00 pm – 5:00 pm</p>	<p align="center">Guest Arrival</p> <p>Guests may NOT arrive prior to 3:00 p.m. (Guests will not be seated without tickets) Parking</p> <p>Guests will be directed to the North and South parking lots. Please carpool as parking is very limited.</p>
<p>4:15 pm Large Gym (Staff & Graduates only)</p>	<p align="center">Graduate Arrival</p> <p>Graduates arrive wearing Cap and Gown. Check in with your Staff Reader upon arrival. **Only Graduates are allowed in the gym**</p> <p>Please have relatives and friends hold gifts (flowers, balloons) until after the ceremony.</p>
<p>5:00 pm – 7:00 pm</p> 	<p align="center">Graduation Ceremony</p> <p><i>Lifetouch</i> will take pictures of all graduates receiving their diploma. Please allow a week for pictures to be posted online. To purchase pictures visit: www.Lifetouch.com.</p> <p align="center">** Diplomas **</p> <p>After the Graduation Ceremony, please go to the Gym to pick up your Diploma Diplomas not picked up will be kept in the Registrar's Office B210.</p>
<p>9:30 pm–11:00 pm (Check-In) to 5:00 am, June 3rd</p>	<p align="center">Project Graduation</p> <p>I.D. Required - Bring a jacket or sweater and wear comfortable clothes with pockets (for tickets.) Please visit www.windsorhighprojectgrad.org for more information or to volunteer.</p>
<p align="center"><i>After Graduation you will be an Alumni of Windsor High School. We are proud to recognize you and the achievements you have made over the past four years. Congratulations!</i></p>	

